GAVILAN COLLEGE CURRICULUM MEETING
Monday, February 10, 2003
3:10 p.m., SS 205
MINUTES

Present: S. Au-Yeung, S. Carr, S. Dodd, B. Donovan, M. Dwyer, B. Funk,
           M. Johnson, B. Lawn, F. Lozano, E. Luna, M. Machado, G. Richards, D. Santana,
           M. Segal, R. Sharboneau, D. VanTassel, Simon Cooke (ASB Representative)

Guests: John Baker, Marlene Bumgarner, Ellen Venable

I.   Call to Order
     The meeting was called to order at 3:12 p.m. by Chair Marlene Dwyer.

II. Welcome
     M. Dwyer welcomed everyone.

III. Agenda Adjustments
     Information Items B., C., and D. were added as noted below.

IV. Approval of Minutes of December 9, 2002
     MSC VanTassel/Dodd

V.   Information Items
     A.   Revised Forms and Curriculum Guide
           M. Dwyer announced that the revised forms: "New Course Proposal" and "Course
           Outline" are available online and in hard copy. The online Curriculum Guide has
           been updated to reflect the changes made in these forms.

     B.   CAN Approval Model
           M. Dwyer discussed correspondence received from the State Academic Senate
           regarding a new approval process for CAN courses. D. Santana and M. Dwyer will
           meet with Jesus Olivas to discuss and submit comments by the Feb. 21st deadline.

     C.   HELP Workshop
           M. Johnson distributed information for the HELP (Higher Education Learning
           Partners) workshop to be held Friday, February 21st.

     D.   Stand-Alone Courses
           M. Johnson distributed the Draft (December 3, 2002) of the Approval Criteria for
           Stand-Alone Courses.

VI. Goals for Spring 2003

     A.   Learning Outcomes, Measures
           M. Dwyer reminded the committee of the need to write and submit Learning
           Outcomes for GE courses this semester. She will prepare an example of linking
           Course Learning Outcomes to specific measures on an instructor syllabus for
           discussion at a future meeting.

     B.   Update Courses
           Suggested guidelines for updating course outlines were discussed. The committee
           Decided that all updates should be submitted with Form C and using the online
           Course Outline form.

C.   Information Competency
        The Committee will need to address the proposed graduation requirement for Information Competency this semester, including assessment procedures and new or existing courses.

D.   New Curriculum and Budget Concerns
        The Committee discussed the possible impact of budget cuts on the development of new curriculum. Faculty should consult with their department chairs to determine the opportunity for offering new courses before creating them.

VII. Old Business – None

VIII. New Business

   A. New Course Proposal (First Reading)

      1.   CD14B – "Behavior Management & Guidance of School Age Children"
              MSC Segal/Dodd
      2.   CSIS 59 – "C#.NET Programming" – MSC Funk/Luna
      3.   CSIS 53 – "UNIX/Linux Networking" – MSC Segal/VanTassel

   B. Modification of Existing Courses (Form C)
      1.   CSIS 46 – "C++ Programming II"
              Committee members discussed reasons for proposed change of Prerequisite to Advisory and possible affect on transferability of the course.
              MS Failed Dodd/Lozano (1 Aye, 7 No, 4 Abstentions)

   C. Course Updates
      1.   Phil 1 – "Introduction to Philosophy"
      2.   Phil 2 – "Logic"
      3.   Phil 3 – "Ethics"
      4.   Phil 4 – "Critical Thinking and Writing"
      5.   Phil 5 – "Critical Thinking"
              These items were removed from the Agenda for further development.

IX. Adjournment   MSC Funk/Sharboneau

Next Meeting: March 10, 2003, SS205, 3:10 - 5:00pm
Deadline for Curriculum: March 3, 2003, 1:00 pm to Bonnie Donovan (e-mail and hard copy)

Distribution: S. Au-Yeung, C. Brown, S. Carr, S. Dodd, B. Donovan, M. Dwyer, B. Funk, M. Johnson, B. Lawn, E. Luna, F. Lopez, F. Lozano, M. Machado, J. Olivas, J. Parker, G. Richards, D, Santana, M. Segal, R. Sharboneau, M. Turetzky, D. VanTassel, K. Wagman, Simon Cooke (ASB Representative), J. Baker, K. Day, N. Juarez, A. Oropeza, C. Ramirez, J. Markus, V. Estrada